

MINUTES OF THE REGULAR MEETING  
OF THE  
NORTHLAKE PUBLIC LIBRARY DISTRICT  
BOARD OF TRUSTEES  
APRIL 18, 2024

The regular meeting of April 18, 2024, of the Northlake Public Library District Board of Trustees was called to order by President Wason at 6:35 p.m.

Present Board members: Wason, Glowinski, Biddle, Gutierrez, Elliott, and Aldinger.  
Absent Board members: Cassidy-Hatchet and.

Also present were: Laura Bartnik, Director, Raleigh Ocampo, Asst. Director, and Annette Ignoffo, Business Office Manager.

The Board approved the agenda with the change of moving Public Discussion before Minutes and the Executive Session was not needed on a motion by Glowinski with a second by Biddle. Roll Call Vote:

AYE: All  
NAY: None  
ABSENT: Cassidy-Hatchet

**PUBLIC DISCUSSION**

Marge Zazal, Northlake resident - discussed her concerns about the Referendum and what we can do better in the future.

The Minutes of the Regular Board Meeting of March 21, 2024, were approved on a motion by Biddle with a second by Elliott. Roll Call Vote:

AYE: All  
NAY: None  
ABSENT: Cassidy-Hatchet  
ABSTAIN: Aldinger

The Library Fund Profit and Loss Report of March 31, 2024, was approved on a motion by Glowinski with a second by Gutierrez. Roll Call Vote:

AYE: All  
NAY: None  
ABSENT: Cassidy-Hatchet

Acceptance of the Bills Paid Report for March - April 2024 was approved on a motion by Glowinski with a second by Gutierrez. Roll Call Vote:

AYE: All  
NAY: None  
ABSENT: Cassidy-Hatchet

Acceptance of the Bills Payable Report for April 18, 2024, was approved on a motion by Aldinger with a second by Elliott. Roll Call Vote:

AYE: All

NAY: None

ABSENT: Cassidy-Hatchet

Bills paid, March – April 2024: \$24,088.40

Bills payable, April 18, 2024: \$33,310.11

March-April 2024 Director's Report submitted by Laura Bartnik -April 18, 2024

- Building:
  - HVAC issues
    - Joe was out a number of times in April for some additional programming for RTU 2 and Repairs on RTU 1. We'll be limping along this summer as we plan for the replacement in the new FY.
  - Furniture
    - Tables and chairs arrived as well as the reupholstered benches for the second floor.
  - Flooring
    - Flooring test results.
    - Staff lounge will be starting Monday 4/22.
  - Paint
    - Paint is finished and looks great.
  - Landscaping
    - Sergio was out for our spring cleanup.
    - Raleigh has been working on gathering North side landscaping exploratory quotes. Most likely we'll be transitioning away from grass to mulch and perennial plants and shrubs.
- Grants
  - DCEO HD200063 –
    - **Wrap Up** – We've received our final bill from LoDestro so April will be our final grant report.
  - Live and Learn now called IL State Library Construction Grant
    - Awards will be announced April 25th.
- Meetings
  - USCIS Grant workshop 3/21
  - SEED Internship meeting with Triton College 4/8
  - Serving Recent Arrivals 4/11
  - Current Tech planning for upcoming year 4/16
- Programs / Marketing
  - We had some really fantastic programs: Japanese Herbariums, Zumba, 3D Printing for adults. Hot Glue Jewelry and gaming for teens, and the Easter bunny and baby chicks visited the children's department.



- Personnel
  - Manuela Fulgencio of Guest Services resigned on 4/12. Mamie has been with us for 18 years and will be greatly missed.

Acceptance of the librarian's report was approved on a motion by Biddle with a second by Elliott. Roll Call Vote:

AYE: All

NAY: None

ABSENT: Cassidy-Hatchet

President Wason report: None

Vice President Glowinski report: None

### **UNFINISHED BUSINESS**

None

### **NEW BUSINESS**

- 1) SEI Filing Due April 30 – The Director reminded the Board members about the filing deadline.
- 2) Serving Our Public 2.0 Standards for IL Public Libraries Chapters 1-2 – The Director went over the Core Standards (chap. 1) and Serving Our Public (chap. 2) for the library.
- 3) Referendum planning – The Director and the Board discussed adding the Referendum for the November election.
- 4) Budget timeline – The Director went over the budget timeline for the upcoming months.

### **ADJOURNMENT**

Having moved through the agenda, the meeting was adjourned at 7:20 p.m. by President Wason.

The next Board Meeting is scheduled for May 16, 2024, at 6:30 p.m.

Elizabeth Biddle, Secretary

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